

Santa Clara County FireSafe Council
Regular Monthly Board Meeting



Topic: SCC FireSafe Council Monthly Board Meeting
Time: January 17, 2023 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85622039433?pwd=K2oxU2kyRlVKYkdHYUIZYTZQdmVHdz09>

Meeting ID: 856 2203 9433

Passcode: 296504

Present: Dede S., Derek N., Erika A., Jared L., Jim W., Paul H., Kevin C., Joelle H.

Absent: Shana N., Rob R.

Item	Time	Section Title	Agenda Item	Speaker	Attachment
1	1:30 PM	Call to Order and Welcome	Introductions Roll Call Agenda Review	Jim Wollbrinck	
2	1:35 PM	Board Announcements	none	Jim Wollbrinck	
3	1:37 PM	Consent Calendar	Approve November 2022 Meeting Minutes Accept December 2022 Financials Adopt Resolution 2023-01 Budget for 2023 Adopt Resolution 2023-02 Signature Authorization for Check Writing Motion to approve: Jared. Second to motion: Paul. AYES: Derek, Erika, Jared, Jim, Paul, Joelle NAY: none ABSTAIN: Dede Motion Passes 6/0 abstained due to not attending FiComm. Seth confirmed there was a quorum at FiComm.	Jim Wollbrinck	1 2 3 4
4	1:40 PM	Finance Report	Chris discussed sustainability account being at correct level. Finalized 2023 budget (in board packet). Looking forward to a good year. Getting ready for audit and taxes in next month.	Chris Sommerfield	
5	1:50 PM	Action Items	Election of Board of Directors and Officers The Nominating Committee has put forward the following names for a three year term on the Board ending January of 2026: Kevin Conant Motion to approve: Paul. Second to motion: Derek. AYES: Dede, Derek, Erika, Jared, Jim, Paul, Joelle NAY: none ABSTAIN: None Motion Passes 7/0 The Nominating Committee has put forward the following names for a three-year term on the Board ending January of 2026: Dede Smullen Derek Neumann Paul Hansen Jared Lewis We will clear up whether this is the first or second 3-year term. Motion to approve: Kevin. Second to motion: Joelle. AYES: Dede, Derek, Erika, Jared, Jim, Paul, Joelle, Kevin NAY: none ABSTAIN: None Motion Passes 8/0 And the following Officers for a one-year term ending January 2024 Chairperson - Jim Wollbrinck Secretary Shana Nelson Treasurer - Jared Lewis First Vice President - Erika Ameri Second Vice President - Dede Smullen Discussion on titles and roles. Paul brought up questions on VP roles which commenced long discussion on structure, possible changes of titles and structure and who is best to perform the roles. Jim suggested reviewing bylaws. Revising titles would mean revising bylaws which isn't difficult. Full review, discussion and vote will be at a future meeting. Motion to have Seth explore and pursue Jared. Second to motion Paul. AYES: Dede, Derek, Erika, Jared, Jim, Paul, Joelle, Kevin. Motion Passes 8/0		

Motion to approve: Kevin. Second to motion: Jared. AYES: Dede, Derek, Erika, Jared, Jim, Joelle,
Kevin NAY: none ABSTAIN: Paul Motion Passes 7/0

And the following Advisors for a one-year term ending January 2024

Jeff Bates, Redwood Estates
 Crystal Bothelio, City of Saratoga
 John DeLong, South Skyline FireSafe Council
 Mike Mathiesen, Santa Clara County Fire
 Gene Zambetti, Saratoga Fire District
 Edgar Orre, Cal Fire SCU
 Amanda Stasiewicz, San Jose State, Dept of Environmental Studies
 Gregg Winovich, Mount Hamilton Range Improvement Association
 Michael Gorman, Midpeninsula Open Space District
 Mark Thomas, San Jose Fire Department

Motin to approve: Kevin Second to motion: Derek AYES: Dede, Derek, Erika, Jared, Jim, Joelle, Kevin, Paul NAY: none ABSTAIN: none Motin Passes 8/0

6	2:00 PM	<p>Board & Advisors Reports</p> <p style="padding-left: 40px;">Board Chair Report</p> <p>Jim discussed Committee Chair Assignments, Advisory member roles, discussion of audit committee and board development. There was a discussion on the roles of the VP's.</p> <p style="padding-left: 40px;">Board Discussion - Committees</p> <p>Seth mentioned he'd like the board to establish an audit committee which will help if we go to bid for new auditor or working with existing auditor. He can circulate a draft of charter for board to modify. Dede mentioned the audit committee can include people not on the board. Paul said we should discuss all committees. Discussion of committees is in our bylaws. Karol will research past resolution and how they were set up last time.</p> <p style="padding-left: 40px;">CEO Report</p> <p>Seth went over highlights including finalizing the 2023 budget which was approved by the board; we won the CALFIRE County Coordinator Grant which will be announced later this week. We completed the 5 CWPP pulic Town Hall meetings and he thanked the team. An article was published in the January 8 Mercury News regarding the Los Gatos Creek Watershed Collaborative-FHG. A new collaborative has been created for a new round of FHG - up to \$7M available. Challenges have been weather related as well as cash flow management until grant advances com in and board fundraising engagement. Upcoming priorities include submission of fire prevention grant, start up of County Coordinator activities, bringing new board members up to speed, 2022 audit negotiations, and LAHFCD Rebate Program to finalize process and workflow.</p> <p style="padding-left: 40px;">CALFIRE Report</p> <p>Not Present</p> <p style="padding-left: 40px;">SCCFD</p> <p>Chelsea spoke on behalf of Mike. She is the new Community Wildlife Specialist. She is meeting with constituents for CWPP's and planning projects for field crews. Recruiting for trail crew to be hired March 20.</p> <p style="padding-left: 40px;">Other FDs Reports</p> <p>None</p>	<p>Jim Wollbrinck</p> <p>Board</p> <p>Seth Schalet</p> <p>Chief Ed Orre</p> <p>Chief Mike Mathiesen</p> <p>Chiefs</p>	<p>5</p>
7	2:20 PM	<p>HFR Program Director</p> <p>Amanda discussed her slide which highlighted her complete report.</p>	<p>Amanda Brenner Cannon</p>	<p>6</p>
8	2:30 PM	<p>FHG Report</p> <p>Stephen gave an update on the Forest Health Grant and went through his slide.</p>	<p>Stephen Harrington</p>	
8	2:40 PM	<p>Grants Report</p> <p>Seth covered grants in his report.</p>	<p>Pai/Seth</p>	
9	2:50 PM	<p>Open Discussion - Board, Advisors, Interested Public</p>	<p>All</p>	
10	3:30 PM	<p>Adjournment</p>	<p>Jim Wollbrinck</p>	

Next Meeting Date and Location

February 21, 2023

Attachments

- 1 November 2022 Meeting Minutes
- 2 December 2022 Treasurer's Reports
- 3 Resolution 2023-01 Budget for 2023
- 4 Resolution 2023-02 Signature Authorization for Check Writing
- 5 CEO Report
- 6 Program Manager Report

2023 Meeting Schedule - Zoom

February 21, 2023 - Zoom

March 21, 2023 - Zoom

April 18, 2023 - Zoom

May 16, 2023 - Zoom

June 20, 2023 - Zoom

July 18, 2023 - Zoom

August 15, 2023 - TBD

September 19, 2023 - Zoom

October 17, 2023 - Zoom

November 21, 2023 - Zoom

December 19, 2023 - TBD