



APPROVED Minutes

FireSafe Council Monthly Meeting

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Meeting ID: 936 7179 9879

Passcode: 664676

Tuesday, August 18, 2020

Regular Meeting 1:30PM

<u>Item #</u>	<u>Time</u>	<u>Agenda Item</u>
1	1:34	Call to Order (Dede Smullen)
2	1:36	Roll Call, Introductions and Round Robin (1-2 minutes per person)
3	1:55	Board and Advisors reports <ul style="list-style-type: none">A. SCCFD (Jason Falarski) Fire season is here. Deployed within and outside of CountyB. CAL FIRE update (Ed Orre) Hwy 17 is a success story. Discussed vehicle fire last week. Justifies \$ and support./ Fire status is off the charts. No more resources/ CCI Grant cycle application period is 10/7 through 12/12./ West State WUI Grant closes 9/15. 17 western states; extremely competitive, 2 years to do work, Federal reporting requirementsC. Presidents Report (Dede Smullen) Executive Director open 1 month. Narrowed to 6 candidates. Need some Board members for interviews.<ul style="list-style-type: none">a. Strategic Plan, Next Steps (Attachment 1) Thank you Paul for putting implementation structure together. Needs blessing from the board. Will be in presentable format soon.b. Appointment of Board Nominating Committee Jim was Chair last year. Joan volunteered to be Chair this year. Jim 1st VP; Kirk 2nd VP. Joan needs to be nominated as 3rd VP. Jim motioned to approve; Dede second the motion. Vote to be taken by email.
4	2:10	Action Items - vote not taken; lack of quorum. <ul style="list-style-type: none">● Approve July Meeting Minutes (Attachment 2)● Accept July Financials, Audit Report, Cash Flow Estimates for 2020 (Chris Sommerfield) (Attachment 3) Audit almost done/ Financials and budget doing well./ Baseline (actuals) model forecast out (best & worst case scenarios).● Adopt Resolution 2020-9 (Attachment 4) Raising the minimum Operating Reserve account from \$60,000 to \$350,000 equivalent to 6 months basic

operating expenses for the corporation. 60K was when we had 1.5 FTE employees

- 5 2:32 Activities reports (Attachment 5)
- Executive Director's report (Eugenia Rendler) Hwy 17 done May 29, but went back and picked satellite jobs to be done; Patty on medical leave so rest of staff will help pull report together; Rest of funds will be Old Santa Cruz Hwy as escape route off Hwy 17; roadside fuel education. / Los Gatos Watershed/Forest Health Grant - grant process is different. Need letters of support ahead of time. Some pre-funding received already. Secured URL for project. Five main participants/ Staffing Jeff Berren is new Haz Fuel Reduction Mgr and John Owen is temp to permanent.
 - Hazardous Fuel Reduction Program report (Jim Young) Countywide chipping is done for the season. Croy Hill is still being worked on. Eddie is doing RFP to get bids for contractors. Lexington Reservoir herbicide treatments - still more paperwork to do. Palo Alto contract expired/suspended work for Page Mill Escape Route and Foothills Park/ Mid pen eucalyptus grove JR will stay on. Need to do a good job/ Reviewing all projects with Jeff. Will take a while./ Expects increased requests for home inspection so take advantage while people are interested.
 - Grants and Administration report (Written Report Only) Pending grant applications are working their way through the system. Carla will be reviewing drafts.
 - Planning Program Report (Carla Ruigh) Chimeketa Park/ Two new programs in Saratoga/ CCI and Forest Health Projects/ Community Tree Service have a new contractor/ Old Santa Cruz Hwy Project
 - Communications, Outreach and Education Program Report (Eugenia Rendler) Los Altos Hills backlog has been taken care of from the waitlist. CWPP Aug 28 stakeholders mtg./ Home hardening article in Mt. News. Great to get out in print.

- 6 3:14 Adjourn general meeting
Next Meeting Date and Location
September 15, 2020 - Zoom
Attachments:
1. Strategic Plan Implementation
2. July 21, 2020 Meeting Minutes
3. Treasurer's Reports
4. Resolution 2020-9 Minimum Operating Reserve
5. Manager's Activities Reports

2020 Meeting Schedule
September 15- Zoom Only
October 20- Zoom Only
November 17- Zoom Only
December 15 - cancelled