



MINUTES - APPROVED

FireSafe Council Monthly Meeting

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Meeting ID: 981 3180 4409

Tuesday, May 19, 2020 - Regular Meeting 1:30PM

<u>Item #</u>	<u>Time</u>	<u>Agenda Item</u>
1	1:33	Call to Order and Introductions (Dede Smullen)
2	1:40	Consent Calendar <ul style="list-style-type: none"> ● Accept April Financials (Attachment 1) ● Approve last meeting summary (Attachment 2) Jim W. motioned to approve all items on Consent Calendar; Shana Nelson second the motion; All BOD in favor motion carried 5-0 (Derek out)
3	1:41	Action Items <p>Nominate and Election of New Board Members (Jim Wollbrink)</p> <p>Jim presented each new prospective Board member. Each spoke a little about themselves.</p> <p>Paul Hansen Joan Sherlock Erika Ameri</p> <p>Board asked them to leave room for Board discussion and vote.</p> <p>Jesse motioned to approve all candidates for Board. Shana Second the motion.</p> <p>Roll call Jim (aye); Shana (aye); Jesse (aye); Kirk (aye); Derek (out); Dede (aye). All BOD in favor Motion carried 5-0</p> <p>Adopt Updated Bylaws (Attachment 3)</p> <p>Discussion on whether to adopt now. Legal should review first. Dede will send out a draft for the Board to review. Action not voted on. Will bring it to the June meeting.</p> <p>Adopt Simplified Rules of Order for Board and Committee Meetings (Attachment 4)</p> <p>Dede asked for comments so it can be brought back to Strategic Planning meeting. This will be brought back to board with a Strategic Plan for adoption.</p> <p>Adopt 2020 Budget (Chris Sommerfield, CFO) (Attachment 5)</p> <p>Chris presented at the Finance Committee. Paul motion to approve Jim second the motion All in favor; none opposed (Derek absent); Motion carried.</p>
4	2:30	Board and Advisors reports <ul style="list-style-type: none"> A. SCCFD (Jason Falarski) <p>Abiding by SIP; working on a large scale event plan with social distancing. Monitoring economic turn of COVID-19; Fire season is here. We've had the last rain until October.</p> B. CALFIRE update (Ed Orre) <p>Hwy 17 starting back up. Trying to fast track based on the governor's comments; COVID-19 facilities closed to walk-ins. Public events curtailed to minimize risk and cut back on costs; Fire plan submitted to Sacramento.</p>

Needs approval then can go public; CWPP mapping needs improvement; Fire season prep; inspections starting again. Fire season is year round; Helicopters being replaced; leaving Alma.

- C. Presidents Report (Dede Smullen)
Spring cleaning for by-laws, Rules of order, BOD expectations, cloud storage files
Board Member Expectations Policy
- D. Strategic Plan Update (Paul Hansen)
Great start with rough goals achieved until COVID-19 hit. We've decided to move forward with 2 sessions both Zoom. 90 minutes each with focus on goals plus strategies and tactics. Dede mentioned the next sessions will happen over the next couple of weeks. Dates decided on are May 28 and June 4, 2020 at 3pm.

- 5 2:56 Activities Reports (Attachment 6)
- A. Executive Director's report (Eugenia Rendler)
SCCo FireSafe chipping program already using \$ XXXX; Shelter in Yard – June issue Mountain Magazine; Marty Road is newest community; 2 new contractors for CEQUA projects; CWPP mapping – 2 interns being interviewed from West Valley GIS program; Dusty Perryman – on-call chipping program assistant; HIZ inspections being rolled out. 40 people on the waiting list; 2020 government list project potential 1) XXXX? 2) joint venture Forest (?) health grant. Grant opens in September. Gretchen will be involved in preplanning assisting; CEQUA ARC; Alton Resources; Davey Resource Group (?)
 - B. Financial Report (Chris Sommerfield)
Gathering data for audit; PPP – using funds through June 30, 2020
 - C. Grants and Administration report (Gretchen Hayes)
Eugenia said update is in packet and can add anything Board wants to see
 - D. Communications, Outreach and Education Program Report (Eugenia Rendler)
Covered above
 - E. Hazardous Fuel Reduction Program report (J.R. Call)
Half-way through county chipping. 267 applications up 50-60 from last year. 8000 cu yards done. Junipers removed; FP created Croy Road escape route. CEQUA needs to be created; Lexington Hills small escape route for Loma School with CalFire. Well received; Palo Alto 5-year contract; MidPen – top of Page Mill Road ??

- 6 3:13 Round Robin (1 minute Per Person)
- Paul H.-Arrowhead Community; Fire Defense System; High end camera detection; water cannon
- Denise-thanks JR/Emily; goats just finished up; predicting worst fire season ever
- Mike Gorman-Mid Pen; beginning of fire season; vegetation mowing

- 7 3:20 Adjourn regular meeting
- Paul Hansen made motion; Joan Sherlock second the motion. All in favor. Meeting adjourned.

Next Meeting Date and Location: June 16- ~~Santa Clara Valley Open Space Authority~~ ZOOM

Attachments:

1. Treasurer's Reports
2. April Meeting Minutes
3. Resolution with Bylaws Amendments
4. Rules of Order
5. 2020 Budget
6. Activities Reports

2020 Meeting Schedule

June 16- ~~Santa Clara Valley Open Space Authority~~ ZOOM

July 21- Saratoga Fire District Headquarters (Budget/Cash Flow Review)

September 15- Redwood Estates Pavilion

October 20- Santa Clara Valley Open Space Authority

November 17- Saratoga Fire District Headquarters (Adopt Budget, Present Slate of New Board Members)

December 15 - Holiday Break