

DRAFT MINUTES



FireSafe Council Monthly Meeting
ZOOM ONLY
Tuesday, April 21, 2020 - Regular Meeting 1:30PM

Agenda Item

<u>Item #</u>	<u>Time</u>	
1	1:30	Call to Order and Introductions (Dede Smullen)
2	1:35	Consent Calendar <ul style="list-style-type: none">● Accept March Financials report (Attachment 1)● Approve last meeting summary (Attachment 2)<ul style="list-style-type: none">○ Jim Wollbrinck motioned to approve all items on Consent Calendar○ Shana Nelson Second the motion○ All BOD in favor (Derek, Jesse, Shana, Kirk, Jim, Dede)
3	1:40	Board and Advisors reports <ul style="list-style-type: none">A. SCCFD (Jason Falarski)<ul style="list-style-type: none">a. SCC Fire Stations closed to the publicb. On duty Shift Crews only; other staff working mostly from homec. Call volume down 17%d. WUI Residential Inspections have startede. Hydrant testingB. CAL FIRE update (Ed Orre)<ul style="list-style-type: none">a. 2020 CCI fire awards given out; FSC had an outstanding application but not awarded; One project awarded to San Mateo RCD to do fuel load mapping for Santa Clara County and Santa Cruz Countyb. HWY 17 Project is on hold but will take 8-10 full work days to finish. We will start up when it is safe to do so.c. Welcome Yvette Galt, new Environmental Scientistd. Preparing CEQA documents for upcoming projectse. SCU Unit Fire plan being updated nowf. 2020 Priorities project: prescribed burn plans and fuel breaks still a priorityg. Fire season prep - academy closed; students training at local levelC. Presidents Report (Dede Smullen)<ul style="list-style-type: none">a. COVID-19 response<ul style="list-style-type: none">i. all mtgs held remotely; No HIZ inspections, Chipping Continues, Continue to plan and work on Fuel Reduction projects, VIP Zoom account donated by Zoom for 1 year; commit to mission continues; We are an essential service due to expected fire riskb. Discussion of Strategic Plan virtual process<ul style="list-style-type: none">i. Postponed strategic plan process; necessitated in-person discussions for dynamic conversations; important to Councilii. Discussion among members for options including adjusting 5 year plan timeline, and smaller planning meetings for potential virtual process. A smaller group Jim Wollbrinck, Joan Sherlock, Dede Smullen and Paul Hansen will meet before the next Board Meeting to chart a path forward.
4	1:55	Activities reports (Reports will be given verbally this month) Executive Director's report (Eugenia Rendler) <ul style="list-style-type: none">● Shut-down plan; Re-open plan<ul style="list-style-type: none">○ monitoring county/state health memos for permitted tasks

- discussing essential services with advisors; no inspections; sent branded logos to field staff to mitigate being stopped by law enforcement
- Employee support while work from home
 - Check in phone calls with each employee; PPE ordered; increasing electronics allowance
- Shelter-in-Yard Program
 - Logo; branding; separate web page with weekly tips to work on home; breakdown tasks to keep simple
- Grants and Administration report
 - Gretchen is now Under contract as an independent Grant Writer
 - 18SFA received first payment; first deliverables report has been given
 - CalFire CCI carbon initiative; recently acquired CEQA
 - Second phase goat trail joint with So Skyline FireSafe
 - Corey Road -
 - Upper point Page Mill Rd
 - Union Pacific COE Program website revamp done end of May
 - CalFire COE - working through objectives; shelter in place is restructuring what we can do on grant and how to meet deliverables

Communications, Outreach and Education Program Report (Eugenia Rendler)

Website - using the best we can; COVID-19 page FAQs; Home hardening page under construction; WUI maps almost done, Facebook Posts/Nextdoor Posts on Shelter In Yard
Hazardous Fuel Reduction Program report (J.R. Call)

Los AltosHills chipping program; City of Palo Alto - still discussing; MPROSD - need more data to invite public to view; HFR project progressing, contractor selected, encroachment permits being requested

Payroll Protection Plan Status Update (Chris Sommerfield)

Given by Eugenia - PPP approved (4 payperiods covered); tasks that aren't grant related

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| 5 | 2:55 | Round Robin (1 minute Per Person) |
| 6 | 3:17 | Adjourn general meeting
Next Meeting Date and Location
May 19, 2020 - Location TBD |

Attachments:

1. Treasurer's Reports March
2. March 17, 2019 Meeting Minutes.

2020 Meeting Schedule

May 19- (ZOOM)

June 16- Santa Clara Valley Open Space Authority

July 21- Saratoga Fire District Headquarters

August 18- TBD

September 15- Redwood Estates Pavilion

October 20- Santa Clara Valley Open Space Authority

November 17- Saratoga Fire District Headquarters

December 15 - cancelled



SCFSC Meeting Attendance List (Roll Call)

Date: 4/21/20

initial to left of your name; for in-kind contribution of time for grant

use INITIAL first column if present and complete or correct your contact information

	<u>Last</u>	<u>First</u>	<u>SCFSC Position</u>	<u>Affiliation</u>
X	Ameri	Erica		
?	Bates	Jeff	Board of Advisors	Redwood Estates S. A.
?	Bond	Jared	Board of Advisors	SCC Parks
	Bothelio	Crystal	Board of Advisors	City of Saratoga
X	Call	J.R.	Area Manager, Saratoga	SCCFSC
	Capriles	Catherine		Palo Alto Fire Dept.
	Castro	Randy	Project Manager, PA	SCFSC
	Ciesla	Patty	Executive Director	SCFSC
	del Pilar	Chris	Accountant	ChrisBooks Accounting
X	DeLong	John		SSFSC
	Evans	Eric		
X	Falarski	Jason	Board of Advisors	SCC Fire Dept.
	Fields	Ray	Board of Advisors	SCVWD
X	Gluhan	Denise		LAHCFD
X	Good	Dwight		CAL FIRE
X	Gorman	Michael		MROSD
X	Hartzell	Brad	Board of Advisors	Chemeketa Park MWC
	Hammond	Gail		JOA HOA, MH
	Hayes	Gretchen	Administrative	SCFSC
	Hansen	Paul		Arrowhead
X	Henrikson	James	Board of Advisors	PAFD
	Herrera	Robert		San Jose Fire Dept. Wildland Officer
	Hospidales	Oladotun		Senator Beall's Office
	Hughes	Chris		PG&E
	Justice	John		SCC Fire Dept.
X	Katz	Jesse	Director	resident
	LePage	Mary Ellen		Casa Loma Fire
	Linney	Julie		SCCFD-Acting Deputy Chief
X	Linney	Lauren		SCCFD
X	Logan	J.		LAHCFD
	Mathiesen	Mike	Batallion Chief	CAL FIRE

	Mattsson	Carol	Webmaster	SCFSC		
	Mckelvey	Doug		SCCFSC		
	Moore	Christie		SCCFD		
X	Nelson	Shana	Director/Secretary	State Farm Insurance		
X	Neumann	Derek	Director/Treasurer	SCV Open Space		
X	Orre	Ed	Board of Advisors	CAL FIRE DC, Forester		
	Padilla	Darleny		SJCC		
	Parfitt	Rick		Loma Prieta Area		
	Peczowski	Kyle		SCC Parks		
	Peterson	Sandy	Board of Advisors	LPRCS		
	Rauscher	Lea		SCV Open Space		
X	Rendler	Eugenia	Education Coordinator	SCFSC		
	Rice	Carol	Project Manager, PA	Wildland Resource Mgt.		
	Ruigh	Carla		SCFSC		
	Schwind	Richard	VP SSFSC	South Skyline FSC		
	Serpa	Jerry		Spring Valley VFD		
X	Shearer	Kirk	Director	PG&E		
X	Sherlock	Joan		LAH Resident		
X	Smullen	Dede	Director/President	FireSafe Council		
	Stocksick	Debbie	County Fire	SCC Fire Dept.		
	Van Peteghem	Robert	San Jose Fire			
	Winovich	Gregg	Eastern Santa Clara	MT Hamilton		
X	Wollbrinck	Jim	Director/First VP	San Jose Water Co.		
	Young	Jim	Project Manager	SCFSC		
X	Byrd	Topher				
X	Gatos	Jesus				
X	Wallich	Tara				
X	Gantt	Yvette				