



## Meeting Minutes

FireSafe Council Monthly Meeting

Zoom Meeting <https://zoom.us/j/606321336>

Tuesday, March 17, 2020 - Regular Meeting 1:30PM

### Agenda Item

- | <u>Item #</u> | <u>Time</u> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | 1:30        | Call to Order and Introductions (Dede Smullen) <ul style="list-style-type: none"><li>● BOD Members<ul style="list-style-type: none"><li>○ Dede Smullen - Present</li><li>○ Jim Wollbrink - Present</li><li>○ Jesse Katz - Present</li><li>○ Shana Nelson - Present</li><li>○ Kirk Shearer - Present</li><li>○ Derek Newmann - Not Present</li></ul></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2             | 1:35        | Consent Calendar <ul style="list-style-type: none"><li>● Accept Feb Financials<ul style="list-style-type: none"><li>○ Jim Wollbrink motioned that we accept all items on Consent Calendar</li><li>○ Shana Nelson Second the motion</li><li>○ All BOD in favor (Derek Newmann not present for meeting)</li><li>○ 5 yes and 1 not attend meeting to vote</li></ul></li><li>● Approve last meeting summary (Attachment 2)<ul style="list-style-type: none"><li>○ Jim Wollbrink motioned that we accept all items on Consent Calendar</li><li>○ Shana Nelson Second the motion</li><li>○ All BOD in favor (Derek Newmann not present for meeting)</li><li>○ 5 yes and 1 not attend meeting to vote</li></ul></li><li>● Ratify the email action by the Board to sign a contract with Eugenia Rendler<ul style="list-style-type: none"><li>○ Jim Wollbrink motioned that we accept all items on Consent Calendar</li><li>○ Shana Nelson Second the motion</li><li>○ All BOD in favor (Derek Newmann not present for meeting)</li><li>○ 5 yes and 1 not attend meeting to vote</li></ul></li><li>● Appoint Christopher as CFO<ul style="list-style-type: none"><li>○ Jim Wollbrink motioned that we accept all items on Consent Calendar</li><li>○ Shana Nelson Second the motion</li><li>○ All BOD in favor (Derek Newmann not present for meeting)</li><li>○ 5 yes and 1 not attend meeting to vote</li></ul></li><li>● Approve Amended Contract with Cal Fire<ul style="list-style-type: none"><li>○ Jim Wollbrink motioned that we accept all items on Consent Calendar</li><li>○ Shana Nelson Second the motion</li><li>○ All BOD in favor (Derek Newmann not present for meeting)</li><li>○ 5 yes and 1 not attend meeting to vote</li></ul></li></ul> |

- 3            1:40        Action Items
- Adopt Bank Account Access Policy (Attachment 3)
    - Treasurer will also have access
    - Wherever it says President will also say Treasurer. President and Treasurer
    - Jim Wollbrink motioned that we accept changes
    - Jesse Katz Second the motion
    - All BOD in favor (Derek Newmann not present for meeting)
    - 5 yes and 1 not attend meeting to vote
- 4            2:00        Board and Advisors reports
- A. SCCFD (Jason Falarski)
  - B. CAL FIRE update (Ed Orre)
  - C. Presidents Report (Dede Smullen)
- 5            2:10        Activities reports (Attachment 4)
- Executive Director's report (Eugenia Rendler)
- Grants and Administration report
  - Communications, Outreach and Education Program Report (Eugenia Rendler)
  - Hazardous Fuel Reduction Program report (J.R. Call)
- 6            2:20        Round Robin (1 minute Per Person)
- 7            2:33        Adjourn general meeting
- Next Meeting Date and Location
- April 21, 2020 - Zoom
- Zoom until further notification

### **2020 Meeting Schedule**

April 21- Zoom  
May 19- Zoom or Midpeninsula Regional Open Space District  
June 16- Zoom or Santa Clara Valley Open Space Authority  
July 21- Zoom or Saratoga Fire District Headquarters  
August 18- TBD  
September 15- Redwood Estates Pavilion  
October 20- Santa Clara Valley Open Space Authority  
November 17- Saratoga Fire District Headquarters  
December 15 - cancelled

**Attendance recorded on following pages...**

## Attendance - 2020 SCCFSC March Monthly Meeting

Attended	Last Name	First Name	SCCFSC Position	Affiliation
x	Ameri	Erica		
x	Altman	Mike		
	Baties	Jeff	Board of Advisors	Redwoods Estates S.A.
	Bond	Jared	Board of Advisors	SCC Parks
	Bothelio	Crystal	Board of Advisors	City of Saratoga
	Call	J.R.	Area Manager, Saratoga	SCCFSC
	Capriles	Catherine		Palo Alto Fire Department
	Castro	Randy	Project Manager, PA	SCCFSC
	Ciesla	Patty	Executive Director	SCCFSC
	Daus	Steve		DES
	Del Pilar	Chris	Accountant	ChrisBooks Accounting
x	DeLong	John		SSFSC
	Demartini	Mark	SRA	SCVWD
x	Drain	Emily		
	Evans	Eric		
x	Falarski	Jason	Board of Advisors	SCC Fire Department
	Fields	Ray	Board of Advisors	SCVWD
x	Gallucci	Karol		
x	Gluhan	Denise		LAHCFD
	Good	Dwight		Cal Fire
	Gorman	Michael	Board of Advisors	MROSD
x	Hartzell	Brad	Board of Advisors	Chemeketa Park MWC
	Hammond	Gail		JOA HOA, MH
x	Hayes	Gretchen	Administrative	SCCFSC
	Hansen	Paul		Arrowhead
	Henrikson	James	Board of Advisors	PAFD
	Herrera	Robert		San Jose FD Wild
	Hospidales	Oladotun		Senator Beall's Office
	Hughes	Chris	Director/Secretary	PG&E
	Jurich	Michael		MROSD
	Justice	John		SCC Fire Department
x	Katz	Jesse	Director	Resident
	Lasalle	Isabelle	Office of Assembly Member	
	LePage	Mary Ellen		Casa Loma Fire
	Linney	Julie		SCCFD - Acting Deputy C
x	Linney	Lauren		SCCFD
x	Logan	J.		LAHCFD
	Mathiesen	Mike	Batallion Chief	Cal Fire
	Mattsson	Carol	Webmaster	SCFSC
	Mckelvey	Doug		SCCFSC
	Moore	Christie		SCCFD
	Mort	Jim	Board of Advisors	MROSD
x	Nelson	Shana		State Farm Insurance
	Neumann	Derek	Director/Treasurer	SCV Open Space

	Newbum	Michael		MROSD
x	Orre	Ed	Board of Advisors	Cal Fire DC, Forester
	Padilla	Darleny		SJCC
	Parfitt	Rick		Loma Prieta Area
	Peczkowski	Kyle		SCC Parks
	Peterson	Sandy	Board of Advisors	LPRCS
	Rauscher	Lea		SCV Open Space
x	Rendler	Eugenia	Interim Executive Director	SCCFSC
	Rice	Carol	Project Manager, PA	Wildland Resource Mgmt
	Ruigh	Carla		SCFSC
x	Sanchez	Eddie		
	Sanchez	Gary		State Farm Insurance
	Schwind	Richard	VP SSFSC	South Skyline FSC
	Serpa	Jerry		Spring Valley VFD
x	Shearer	Krik	Acting Director	PG&E
x	Sherlock	Joan		LAH Resident
x	Smullen	Dede	Director/President	FireSafe Council
x	Sommerfield	Chris		
	Stocksick	Debbie	County Fire	SCC Fire Department
	Van Peteghem	Robert	San Jose Fire	
x	Wallich	Tara	COE Assistant	SCCFSC
	Winovich	Gregg	Eastern Santa Clara	MT Hamilton
x	Wollbrinck	Jim	Director/First VP	San Jose Water Company
	Young	Jim	Project Manager	SCFSC