



Minutes

FireSafe Council Monthly Meeting
 Saratoga Fire District Headquarters
 14380 Saratoga Ave, Saratoga, CA 95070
 Tuesday, January 21 - Regular meeting 1:30PM

<u>Item #</u>	<u>Time</u>	<u>Agenda Item</u>
1	1:30	Call to Order and Introductions (Dede Smullen)
2	1:35	<p>Consent Calendar</p> <p>Motion to Accept the following Consent Items by Jim Wollbrinck, Seconded by Kirk Shearer; Motion Carried 3-0-0</p> <ul style="list-style-type: none"> ● Accept the November treasurer’s reports and December Cash report (Attachment 1) ● Approve last meeting summary (Attachment 2) ● Ratify the email action to appoint the CFO Resolution 2020-1 (Attachment 3) ● Ratify the conference call action to choose the Auditor Resolution 2020-2 (Attachment 4) ● Execution of Contract to Engage Heather Kantor as CFO of the Firesafe Council Resolution 2020-3 (Attachment 5)
3	1:40	<p>Board and Advisors reports</p> <p>A. SCCFD (Lauren for Jason Falarski)</p> <p>Just finished FSC chipping flyer, going to the printers, workshops for the 2020 season finalized, booth for FSC at the workshops, gearing up for WUI letters for inspections Questions about d-space notifications and how it happens, hydrant inspections,</p> <p>B. CAL FIRE update (Ed Orre)</p> <p>C. Presidents Report (Dede Smullen) we took a break over the Holidays but were quite busy. We are approaching the 2 million mark which will require an audit. We have an agreement with Calfire we would do an audit because of the size of the Hwy 17 contract. We will file an extension of the tax return so that we can deal with onboarding a new CFO and bookkeeper. We are sad to lose Sara, she was an excellent member of the team. We adopted a budget, not pretty and sharable yet. We plan to shift it 6 months to our tax year instead of fiscal year. This budget is a starting point as we have not had a SCCFSC budget in recent memory. We included the creation of a five year strategic plan in the budget which we also have not had before. Paul Hansen will be offering his services to lead the strategic plan for free. It is important for all the board members, board of advisors, Santa Clara County and Calfire leaders to be there. Dede will do a doodle poll with the Board for a date the first two weeks of February. All are invited.</p> <p>D. Paul Hansen: Strategic Plan</p> <p>Paul has led 100 strategic planning seminars for silicon valley tech and also nonprofits including YMCA and history museum. Should be highly collaborative, best 3 hours dedicated in the morning. Plot out concept for a 5 year plan, direction, priorities, resources to make plan executable. Research on effectiveness of boards indicates board have 3 levels to perform at 1. Financial: What’s the P&L. 2. Strategic. Where are we going? 3-5 year horizon? Where should we go? 3. Generative. What’s the right question? What do we need to think about? Example. PG&E? How do we keep from killing innocent people? What is the big question we want to understand? Why do we exist? What do we do differently than anyone else?</p> <p>E. Rick Parfitt Report on Wildfire Detection Cameras:</p> <p>3 towers with cameras. 5 years old now, CF MH, updated ECC big screens on wall, new workstation, new software, finalized this week. Tier 2 computer not currently being used, Santa Clara County ECC may want to host, does all viewing but not</p>

command. Some surplus items. Camera. Recycling of obsolete equipment approved by consent of board members

4 2:00

Action Items

- Election of Board of Directors and Officers (Jim Wollbrinck)
The Nominating Committee has put forward the following names for a two year term on the Board ending January of 2022
Shana Nelson - Insurance
Kirk Shirer – PG&E
Jim Wollbrinck - San Jose Water
Jesse Katz - WUI Community Member South County

And the following Officers for a one year term ending January 2021
Dede Smullen, President
Jim Wolbrinck, First Vice President
Kirk Shearer, Second Vice President
Shana Nelson, Secretary
Derek Newman, Treasurer

Motion by Jim Wolbrinck, Seconded by Kirk Shearer, Approved 3-0 to elect Shana Nelson to the board for a two year term ending January 2022.

Motion by Dede Smullen to elect Kirk Sherer, Jim Wollbrink, Jesse Katz for a two year term ending January 2022; Seconded by Shana Nelson, motion carries 4-0..

Motion by Jim Wolbrinck, seconded by Shana Nelson to elect the slate of officers presented.
Motion Carried 4-0

The Nominating Committee is proposing to affirm the follow Board of Advisors (Jim Wolbrinck)

- Jeff Bates
- Brad Hartzell
- James Henrickson
- Jason Falarski
- Michael Gorman
- Crystal Bothelio
- Ed Orre
- Raymond Fields
- Sandy Peterson
- Gregg Winovich
- Jared Bond
- John DeLong
- Dwight Good
- Jerry Serpa
- Gene Zambetti

Motion by Jim Wolbrinck to reappoint advisors as they are listed on the Website Seconded by Shana Nelson. Motion carries 4-0

We are still looking for advisors from County Roads and Airports, Santa Cruz County, Los Altos Hills, Los Gatos, Monte Sereno, Caltrans

- Establish Committees and appoint chairs (Jim Wollbrinck) We are postponing establishing committees and appointing chairs until we can bring a few more Board members in the coming months.

5 2:30

Activities reports (Attachment 6)

Executive Director's report (Patty Ciesla)

Lots of interviews going on for new staff; Shana, Dede, and Jim willing to serve on interview panels depending on their availability. Dede wants to have a board member in each interview as has been SCCFSC practice..

6 2:45

Round Robin (1 minute Per Person)

Denise at LAH, we are not politically WUI designated. Need to deliver our programs ourselves. JR will be helping implement Page Mill SFB in LAH, also approval for 5 TRA's in

the district. Edu, we are getting started on HIZ assessments, done 5 have 50 more to do. Coffee with the principal, doing evacuation workshops and firewise outreach. Try to get 4 firewise communities in LAH in 2020. CERT training ongoing in LAH
Isabella Lasalle with Assembly Mark Berman represents as far south as LAH, we want to be a resource to you for legislation
Equipment working on Umunhum-Prieta Ridge, working from south towards Um, meeting in the middle planned.
Steve Daus, been active with the council for 8 year, now joined 2 other professionals to provide services for the grants, will help orgs with project identification, environment side, and implementation.
SCCFD schedule in April Structural Ignition course last month from NFPA, creating internal class for repeating the class about homeowner 5' zone. 2 to 2.5 hour class for firefighters starting in March. Willing to teach this course to us at the FSC.
Brad Chemeketa firewise has a couple training sessions in Feb, May national fire prevention week,
Jim working on Aldercroft Heights for evac routes, agreement with them
Chemeketa Park, evac route discussions. Planning for 2020 fire season. Looking for stakeholders meeting. Emails will go out to select dates in May time frame
Paul Hanson Arrowhead community volunteer. Trying to put together fire perimeter system. Fire cannons for water, Saratoga Fire Safety Task force, fill a gap between conflict saving trees in Saratoga and a fire safe zone. To try to get more balance in trees. Look forward to Strategic Planning. Simple request. How do we get millions of dollars from the state!
Shana Nelson, State Farm, also on DevCom, have some projects we are working on.
Jeff Bates, likes the weekly email notification from the Hwy 17 team. April 8th firewise community meeting. Brush chipping April 25th. Check's in the mail.
Mark Demartini Valley Water, traveled past Shasta Lake, Siskiyou Co. Saw terrible tree mortality after the hot burning fires Carr fire, devastating, everything was killed.
Kirk, PG&E because we are doing so much more tree removal, "wood management activities" we are running out of room for handling the material at shoreline behind google, all the greenwaste, large woody debris, biofuel shipping to We own that land. Hard to find new locations. Looking for a new location in the south county

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3:00

Adjourn general meeting
Next Meeting Date and Location
February 18, 2020 - Location TBD