

Santa Clara County FireSafe Council
Meeting Summary
June 12, 2018
Santa Clara Valley Open Space Authority

SCCFSC Regular Meeting – 1:40 PM Call to Order and Introductions – Gary Sanchez

The BOD met in closed session from 1-1:40.

Chris del Pilar moved to approve the meeting summary as posted on the website, **Derek Neumann** seconded, and the motion is unanimously approved.

Derek Neumann moved to approve the cash report and expenditures as presented, with the addition of a PO to Holiday Lake Estates for \$5,000 and the condition that work on Page Mill is held until Palo Alto pays the current invoice, **Chris Hughes** seconded, and the motion is unanimously approved.

Treasurer’s Report– Chris del Pilar

Payroll Expense	5/1/18-5/31/18	\$12,527.01
Coordination Expense	4/16/18 – 5/15/18 All Areas	\$ 13,409.99
Bay Area Traffic Solutions	Traffic control Services - CoPA HFR	\$300.00
Bay Area Traffic Solutions	16SFA Traffic control Services	\$6,137.50
Bay Area Tree Specialists	16sfa Evac Route	\$6,120.00
Bay Area Tree Specialists	16SFA Chipping at 8 locations	\$1,900.00
Bay Area Tree Specialists	Arastrodero ER, CofPA	\$25,000.00
BrightView Tree Services, Inc.	17sfa Brightview chipping April 28, 2018, SCCFD 2017	\$2,336.00
California Environmental Services	16SFA Redone Biological Survey	\$500.00
Hayes, Gretchen	supplies reimbursement	\$96.45
Huerta's Tree Service	Chemeketa chipping April 21, 2018, HFR, 16SFA	\$3,100.00
Huerta's Tree Service	16sfa Chipping at 17 locations	\$5,650.00
Huerta's Tree Service	16sfa Chipping at Loma Chiquita Road	\$4,800.00
Intuit - QuickBooks Online	QuickBooks Online - old acct	\$50.00
MyFax	MyFax	\$7.50
National Symbols Cache	5 x Comic Book: The True Story of Smokey Bear - English	\$135.00
Spectrum (Charter) Business	EWS Camera Internet IP Hosting & Static IP - 05/11/18-06/10/18	\$99.98
State Fund	workers compensation insurance 4/15/18 - 7/15/18	\$208.25
United Site Services	Port-a-Potty Charcoal Rd	\$240.69
United Site Services	Port-a-Potty Arastrodero	\$70.71
Upwork	Michael Rothenberg Services	\$477.79
Open Purchase orders		
Agri-con Tree Care Professionals	1326 - SNAP	\$2,200.00
Agri-con Tree Care Professionals	PO2018-03-12-2PC:HFR - Chipping	\$3,231.00
BrightView Tree Services, Inc.	PO2018-04-24-1ER:HFR - Chipping	\$2,336.00
Huerta's Tree Service	POR-180430-3GH:HFR - Chipping	\$2,000.00
Long's Custom Discing	PO2018-04-13-1JC:HFR - Fuel Breaks	\$43,250.00
Bay Area Traffic Solutions	1316:HFR FB	\$4,140.00
Bay Area Traffic Solutions	1317:HFR - Fuel Breaks	\$10,375.00

Arlen Summers’ last meeting was in May, his replacement is Captain Robert Herrera who would like to continue his service on the BOD. **Chris Hughes** moved to approve the addition of Captain Robert Herrera from the San Jose Fire Department to the FSC Board of Directors, **Chris del Pilar** seconded, and the motion is unanimously approved.

Board and Advisors’ Report

Chief Justice reports that the first city adopting the CWPP is Saratoga. County Fire Chief Ken Kehmna will retire in August. Chief Justice will be moving into an administrative services role, Christie Moore will be here in his stead. Acting

Deputy Chief Julie Linney will attend meetings in the future. SCCFD will continue their advisor role with the FSC. Chief Justice will continue to carry the CWPP forward.

Patty Ciesla reported for Chief Ed Orre of CAL FIRE. Chief Orre has been meeting with wildfire ecologists, including Carol Rice, to discuss a prescribed fire council for the Bay Area. It is still an organizational concept but there will be invitations going out. Chief Orre's unit received eight applications, including ours, for the Fire Prevention Program grants. Chief Orre is still interested in helping us get a Bay Area FSC conference going.

EWS Camera – Gary Sanchez for Rick Parfitt – The Aldercroft camera has been moved to its new location.

Activities reports – Reports were distributed with the meeting packet.

Patty– CA FSC has reopened the federal grant application process for the 18SFA in August. We will need to determine if we will leave the application as is or resubmit.

Eugenia - Last year we had a total of 22 COE events; we are already past that in the 1st half of this year. Eugenia has been here longer than any other coordinator. Initially, when she was funded for education programs, it was less than 5% of the total budget, whereas now we have a real COE program. The fire departments are partnering for WEW's and it is very positive. As far as people requesting to have the WEW program – we need to keep it in house to control the quality of the workshops and ensure a consistent message.

New Business

Code enforcement vs public safety vs perception – people are more concerned with code enforcement than public safety. Should we look at permitted structures or safety? Director Jesse Katz wants to bring to light these issues and work to find agreement on common sense priorities as that fits the mission of the FSC.

Round Robin

John De Long – South Skyline FSC just finished their chipping and has chipped 100,000 cubic feet of brush. They had over 100 people for the WEW that Eugenia conducted. Great job.

Jim – Black Road is done, Charcoal Road is in the next phase, he will have CCC crews out again. The project should be done by August.

Next meeting – Tuesday, July 10, 2018, at 1:30 PM at the Saratoga Fire District Headquarters.

Directors present: Chris del Pilar, Chris Hughes, Jesse Katz, Derek Neumann, Gary Sanchez, and Eugene Zambetti.

Staff and coordinators present: J.R. Call, Patty Ciesla, Gretchen Hayes, Carol Mattsson, Eugenia Rendler and Jim Young.

Advisors, stakeholders, and guests present: Jared Bond, John DeLong, Ray Fields, James Henrikson, Robert Herrera and Christie Moore.

Adjourn – 3:04 PM.

Meeting summary prepared by Gretchen Hayes, reviewed by Chris Hughes, Secretary.

Open action items:

Incorporation name change

By-laws and formal policies review

Sarbanes Oxley – adopt and incorporate elements into by laws

Education and seminars

2018 FireSafe Council Awards Dinner

Neighbor-to-Neighbor Cost Sharing Program Policies

SCCFSC Strategic Plan, Workplan & Budget

Staffing – open and renewal contract positions

2017 Annual Report

Membership