

**Santa Clara County FireSafe Council  
Meeting Summary  
August 14, 2018  
Redwood Estates Pavilion**

**SCCFSC Regular Meeting** – 1:36 PM Call to Order and Introductions – Gary Sanchez

**Derek Neumann** moved to approve the meeting summary as posted on the website, **Jim Wollbrinck** seconded, and the motion is unanimously approved.

**Chris Hughes** moved to approve the cash report and expenditures as presented, **Jim Wollbrinck** seconded, and the motion is unanimously approved.

**Treasurer’s Report**– Derek Neumann

Payroll Expense	7/1/18-7/31/18	\$8,034.41
Coordination Expense	5/16/18 – 6/15/18 All Areas	\$ 9,292.55
Agri-con Tree Care Professionals	Chipping services at 4 locations in the Felter Road area	\$1,750.00
Agri-con Tree Care Professionals	Chipping services at 13 locations in Unincorporated Los Gatos/Lexington Hills	\$3,500.00
Agri-con Tree Care Professionals	SCCFD 11 properties in Gilroy	\$6,200.00
Bay Area Traffic Solutions	Bill #67846, 6747, and 68506	\$12,856.25
BrightView Tree Services, Inc.	New Almaden chipping	\$1,350.00
BrightView Tree Services, Inc.	Chipping, Los Gatos below the dam	\$1,350.00
Constant Contact	1 yr. renewal	\$378.00
Devin Hunt	Eagle Scout Project donation - refurbish Smokey signs	\$500.00
Fire Safe Santa Cruz County	Santa Cruz FSC donation	\$500.00
Fox, Wang & Morgan P.C.	Legal fees - HR consulting	\$160.68
Huerta's Tree Service	Chipping services at locations in Jackson Oaks	\$1,700.00
Huerta's Tree Service	Chipping services at 7 locations in the Lexington Hills area	\$2,000.00
Huerta's Tree Service	Chipping services at locations in the Lexington Hills area	\$3,850.00
MyFax	MyFax	\$7.50
Parfitt, Rick	EWS Camera Reimbursements, Lexington Hills	\$683.39
South Skyline FireSafe Council	Refund for chipping along Skyline Blvd	\$2,553.08
Spectrum (Charter) Business	EWS Camera Internet	\$99.98
United Site Services	Port-a-Potty Charcoal Rd	\$240.69
United Site Services	Port-a-Potty Foothill Park	\$70.71
United Site Services	Port-a-Potty Charcoal Rd	\$249.88

**Board and Advisors’ Report**

Gary Sanchez reports both Robert Herrera and Arlen Summers have been promoted to Battalion Chief. Congratulations to both of them.

Chief Orre reports that we did not receive the CCI fire prevention grant. The City of Los Gatos got a planning grant. South Skyline FireSafe Council got their first major grant. WUI grants should be out soon. There is a fire ban in effect until further notice. Fire danger now is extreme. He is working on the CEQA for the Loma Chiquita project and could use help with the archeological survey part.

Chief Justice reports the City of Saratoga has adopted their CWPP annex. He is continuing to work on maps and with jurisdictions to get the annexes approved. Everyone is helping to staff stations in the area as units are moved around the state to help fight the fires in Northern California. The fuel moisture level readings are very grim.

**Activities reports** – Reports were distributed with the meeting packet.

Eugenia Rendler reports that the Smokey Eagle Scout project signs just went up. We will have one more set of templates available. Eugenia has pictures.

### **New Business**

Patty Ciesla gave a budget presentation and reports that she is in the process of developing the structure for the budget. It will be a forward-looking document that will work with actual funds. The format has been difficult to develop as it will have to work with both our new accounting and grant systems. Gary Sanchez, Eugene Zambetti, Chris Hughes and Gretchen Hayes will join Patty on the budget committee. Gary requests that the budget be sent to all directors for review.

Gretchen Hayes reports that the Development Committee will meet on Thursday August 23<sup>rd</sup> at the Saratoga Fire District Headquarters. Dede Smullen, Eugene Zambetti, Gretchen Hayes and Patty Ciesla will be on this committee.

### **Round Robin**

Jesse Katz – Would like to have an item on the next agenda about expanding the council's scope to include structural hardening information.

Jared Bond – Introduces guest, Kyle Peczkowski, Santa Clara County Parks natural resource program coordinator. He works to implement the forest action plan. Kyle will be looking at helping the Bonny Doon FireSafe Council. Patty requests that Jared help with monitoring stations on Charcoal Road.

**Next meeting** – Tuesday, September 11, 2018, at 1:30 PM at the San Jose Fire Department Training Center.

**Directors present:** Chris del Pilar, Robert Herrera, Chris Hughes, Jesse Katz, Derek Neumann, Gary Sanchez, Jim Wollbrinck and Eugene Zambetti.

**Staff and coordinators present:** J.R. Call, Patty Ciesla, Gretchen Hayes, Carol Mattsson and Eugenia Rendler.

**Advisors, stakeholders, and guests present:** Jeff Bates, Jared Bond, John Justice, Julie Linney, Jim Mort, Robert Newmeyer, Ed Orre and Kyle Peczkowski.

Adjourn – 3:17 PM.

Meeting summary prepared by Gretchen Hayes, reviewed by Chris Hughes, Secretary.