



**Santa Clara County FireSafe Council**  
**Meeting Summary**  
**March 9, 2010**  
**San Jose Fire Department Training Center**

- I. Introductions
- II. SCFSC Regular Meeting – Call to Order 2:05 PM – Jerry Serpa  
Allan Thompson moved to accept the February meeting summary, seconded by Sergio Alatorre; unanimously approved.
- III. New Business – Update on Lexington Hills Evacuation Route Project
- IV. Reports
  - a. Officers and Directors Meeting Report – Sergio Alatorre moved to approve the February financials, seconded by Rick Parfitt; unanimously approved. Allan Thompson moved to approve chipping plans for Lexington Hills (\$32,225.00 Maximum, \$19,925.00 from 09 LH HFR Grant, \$2,300.00 from New Matching and \$10,000.00 from SCCFD), East Foothills (\$10,000.00 Maximum), and South County (\$19,306.00 Maximum), and Lexington Hills SOD Projects (\$10,000.00 Maximum) for Oakmont, Soda Springs and Mt. Bache Road SNAP, seconded by Rick Parfitt; unanimously approved.
  - b. Treasurer’s Report – Allan Thompson distributed the Treasurer’s Report showing that the total in our bank accounts is \$301,866.65. Rick Parfitt moved to approve the Treasurer’s Report and the following new expenditures, seconded by Michael Newburn; unanimously approved.
    - Enrique Ynchausti, CPA, Financial Statements/Tax Returns, \$675.00
    - TechSoup, Adobe Acrobat (4 Licenses), \$180.00
    - Wells Fargo, SCFSC Credit Card, \$328.95
    - Allan Thompson, Q1 Expenses, \$226.50
  - c. Executive Coordinator’s Report – Jenn Viane Riese summarized the coordinator’s report and went over recent accomplishments and funding efforts along with reports from Kellie Guerra, Kim Gardner, Shannon Dinis, and Sergio Alatorre. Allan Thompson moved to approve expenditure of \$1,390.00 to cover the MNN ad insert (\$820.00), Smokey Bear COE materials for Wildfire Awareness Week (\$500.00), Badge a Mint replacement rings (\$40.00), District 8 Roundtable membership for two people (\$30.00), seconded by Carol Nash; unanimously approved.
- V. Action Items – None.

- VI. Old Business – Allan Thompson moved to raise the Council’s Purchasing Policy limit for projects requiring competitive bids from \$500.00 to \$2,500.00, seconded by Stu Farwell; unanimously approved.
- VII. Round Robin
- VIII. Next Meeting – Santa Clara county Parks & Recreation Field Sports Park
- IX. Meeting Adjourned: 3:00 PM

Officers/Directors Present: Nick Ciardella, Dirk Mattern, Michael Newburn, Rick Parfitt, Jerry Serpa, John Tang, and Allan Thompson.

Members and Visitors:

Sergio Alatorre, Steve Daus, Shannon Dinis, Curt Dunn, Kay Fanucci, Stu Farwell, Kim Gardner, Michael Hamer, Allen Hummel, Kellie Guerra, Moe Kumre, Christine Miller, Carol Nash, Jenn Viane Riese, Judy Thompson, and Darrel Wolf.

This meeting was preceded by an Officers and Directors Meeting from 1:35 PM to 2:00 PM. The attendees were Sergio Alatorre, Nick Ciardella, Shannon Dinis, Kim Gardner, Kellie Guerra, Dirk Mattern, Michael Newburn, Rick Parfitt, Jerry Serpa, John Tang, Allan Thompson, and Jenn Viane Riese.