



**Santa Clara County FireSafe Council**  
**Meeting Summary**  
**January 12, 2010**  
**Santa Clara County Fire Department Headquarters**

- I. Introductions
- II. SCFSC Regular Meeting – Call to Order 2:10 PM – Jerry Serpa  
Allan Thompson moved to accept the December meeting summary, seconded by Nick Ciardella; unanimously approved.
- III. New Business
  - a. Election of Directors – The Nominating Committee nominated current Directors Chris Hughes and Barry Stallard, and Rick Parfitt and John Tang as new Directors, for two-year terms starting in January 2010. Allan Thompson moved to accept the nominations and elect these four directors, seconded by Michael Newburn; unanimously approved.
  - b. SCFSC Year End Awards and Appreciation
- IV. Reports
  - a. Officers and Directors Meeting Report – Allan Thompson moved to approve the following lot of motions, seconded by Michael Newburn; unanimously approved:
    - i. Approve paying Bills paid since last meeting with Jerry’s approval
    - ii. Approve expensing SJ Rotary Grant Projector \$1,184.59 rather than capitalizing
    - iii. Approve \$600 for Theft/Crime Insurance required by grant agreements
    - iv. Approve negotiating contractor agreement for South County Area Coordinator with Jerry’s approval on rate and details
    - v. Approve transferring Soquel FSC funds to them when bank account is set up
    - vi. Approve new HFR Contractors Agreement with grant agreement provisions
  - b. Treasurer’s Report – Allan Thompson distributed the Treasurer’s Report showing that the total in our bank accounts is \$283,579.24. Stu Farwell motioned to approve the Treasurer’s Report and the following new expenditures, seconded by Sergio Alatorre ; unanimously approved.
    - Agri-con, Knipe SNAP, \$3,400.00
    - Agri-con, Valoff SNAP, \$2,800.00
    - Agri-con, AH/Hebard Road SOD, \$6,800.00
    - Reg Lormon, Attorney, San Jose Water Company Agreement, \$1,300.00
    - Wells Fargo, SCFSC Credit Card, \$1,494.36
    - Reg Lormon, Attorney, HFR Contractors Agreements, \$1,500.00
    - Enrique Ynchausti, CPA, Financial Statements and Tax Returns, \$2,500.00
    - East Foothills Chipping (Mt. Hamilton Road and/or Poppy Lane), \$3,000.00

- c. Executive Coordinator's Report – Jenn Viane Riese summarized the coordinator's report and went over recent accomplishments and funding efforts along with reports from Kim Gardner, Shannon Dinis, and Sergio Alatorre. Allan Thompson moved to approve attendance of 1-2 Coordinators including travel time for free SCORE NPO training classes and \$180 in expenditures that included \$55.00 for membership in the South County Association of Realtors and \$125 application fee for the April 2010 San Jose Children's Faire sponsored by SJ Library, seconded by Barry Stallard; unanimously approved.

V. Action Items

VI. Old Business – None.

VII. Round Robin

VIII. Next Meeting – Tuesday, February 9 at 2:00 PM with an Officers and Directors Meeting at 1:30 PM. It will be held at the Midpeninsula Regional Open Space District.

IX. Meeting Adjourned: 3:00 PM

Officers/Directors Present: Nick Ciardella, Chris Hughes, Dirk Mattern, Michael Newburn, Rick Parfitt, Jerry Serpa, Barry Stallard, John Tang, and Allan Thompson.

Members and Visitors:

Sergio Alatorre, Mary Lou Breithaupt, Randy Castro, Shannon Dinis, Stu Farwell, Mike Filbin, Kim Gardner, Christine Johnson, Carol Nash, Yolanda Plummer, Michelle Ribardo, John Romandia, Judy Thompson, and Jenn Viane Riese.

This meeting was preceded by an Officers and Directors Meeting from 1:30 PM to 2:00 PM. The attendees were Sergio Alatorre, Nick Ciardella, Shannon Dinis, Kim Gardner, Chris Hughes, Dirk Mattern, Michael Newburn, Rick Parfitt, Jerry Serpa, Barry Stallard, John Tang, Allan Thompson, and Jenn Viane Riese.