



Santa Clara County FireSafe Council
Meeting Summary
December 8, 2009
CAL FIRE Santa Clara Unit Headquarters

I. Introductions

- II. SCFSC Regular Meeting – Call to Order 2:15 PM – Jerry Serpa
Michael Newburn moved to accept the November meeting summary, seconded by Nick Ciardella; unanimously approved.

III. New Business

IV. Reports

- a. Officers and Directors Meeting Report – Allan Thompson moved to renominate current Directors Chris Hughes and Barry Stallard, and to nominate Rick Parfitt and John Tang as new Directors, for two-year terms starting in January 2010, and to see if we can also find a representative from the Santa Clara Valley Water District to be on our Board of Directors, seconded by Nick Ciardella; unanimously approved. The election of Directors will occur at the January 2010 Annual Meeting and, if approved, would expand the number of SCFSC Directors.

Allan Thompson moved to approve the hourly rate increases for the coordinators effective January 1, 2010, seconded by Michael Newburn; unanimously approved.

Allan Thompson moved to expand the SNAP projects threshold from 1 to 2 days and accept Twinkle Peterson as a member of the FireSafe Council, seconded by Rick Parfitt; unanimously approved.

- b. Treasurer's Report – Allan Thompson distributed the Treasurer's Report showing that the total in our bank accounts is \$314,201.51. This is the largest amount ever in the accounts and is a result of recent large grant payments as well as smaller donations. Sergio Alatorre motioned to approve the Treasurer's Report and the following new expenditures, seconded by Nick Ciardella; unanimously approved.
- Agri-con, Summit Road Chipping, \$2,400.00
 - Newcomb Tree Invoice, Poppy Lane Chipping, \$1,095.00
 - Aly's Tree Trimming, Thompson Road Chipping, \$1,950.00
 - Allan Thompson, Q4 Expenses (Postage, Phone Calls, Travel), \$75.09
- c. Executive Coordinator's Report – Jenn Viane Riese summarized the coordinator's report and went over recent accomplishments and funding efforts along with reports from Kim Gardner, Shannon Dinis, and Sergio Alatorre. Allan Thompson moved to approve \$1875.00 in expenditures that included \$1,800.00 for the purchase of a projector, portable screen, and camcorders, and \$75 for the posting of a coordinator opening on Craigslist, seconded by Michael Newburn;

unanimously approved. The costs for the audio visual equipment is being funded by a San Jose Rotary grant and will be reimbursed after purchase.

- V. Action Items – Sergio Alatorre moved to approve Rick Parfitt and Allan Thompson to review and sign the Sudden Oak Death tree removal agreement with San Jose Water Company, seconded by Carol Nash; unanimously approved.
- VI. Old Business – None.
- VII. Round Robin
- VIII. Next Meeting – Tuesday, January 12 at 2:00 PM with an Officers and Directors Meeting at 1:30 PM. It will be held at the San Jose Fire Department Training Center.
- IX. Meeting Adjourned: 3:00 PM

Officers/Directors Present: Nick Ciardella, Chris Hughes, Dirk Mattern, Michael Newburn, Rick Parfitt, Jerry Serpa, John Tang, and Allan Thompson.

Members and Visitors:

Sergio Alatorre, Mary Lou Breithaupt, Randy Castro, Robert Chew, Shannon Dinis, Kim Gardner, Moe Kumre, Carol Nash, Greg Saenz, Judy Thompson, and Jenn Viane Riese.

This meeting was preceded by an Officers and Directors Meeting from 1:35 PM to 2:15 PM. The attendees were Sergio Alatorre, Nick Ciardella, Shannon Dinis, Kim Gardner, Chris Hughes, Dirk Mattern, Michael Newburn, Rick Parfitt, Jerry Serpa, John Tang, Allan Thompson, and Jenn Viane Riese.